



Date: 20<sup>th</sup> July 2020,

**To whom it may concern,**

This is to confirm that Mrs. Marwa Hamdy Seifelnasr Mohamed Eltanahy has worked at the American School of Creative Science as Science HOD (2018-2019) and Elementary Curriculum Coordinator (2019-2020). In precise, she worked in ASCS from 12<sup>th</sup> December 2018 until 9<sup>th</sup> July 2020.

Kindly be informed that I highly recommend Marwa Hamdy Seifelnasr Mohamed Eltanahy and my recommendation centers on her leadership, intellectual strengths and creative skills as her effective contributions.

What makes Marwa Hamdy Seifelnasr Mohamed Eltanahy special, is that she was part of many activities and events going in the school as well. This leads us to the summary of achievements Marwa Hamdy Seifelnasr Mohamed Eltanahy has accomplished in our school for the past 2 years:

Science HOD achievements:

- Designed department action plan for the science department in light of the school vision, mission and goals. The plan was successfully applied to enhance teaching and learning process including development of science worksheets, assessment practices and activities
- Implemented effective Inquiry-based learning strategy focused on student's scientific literacy and competencies required to act as scientists.
- Trained science team to implement modern teaching strategies in light of the constructivist approach to provide students with more meaningful learning opportunities.
- Got outstanding in all aspects of BEAM inspection during its visit.
- Effective member in the NEASC Accreditation team to self-assess school achievements, collect relevant evidences to complete section B reports.
- Applied STEAM projects effectively where all teachers across each grade were trained successfully to integrate their different disciplines and achieve one STEAM task.

Curriculum Coordinator achievements:

- Established standards of teachers' performance that constantly being discussed and clarified to enhance teachers' development process.
- Implemented Backward design to develop school curricula of core subjects (English, Math and Science) to identify gaps and plan to overcome them.



- Established effective STEAM and E-STEM courses where all teachers of
- both English and Arabic subjects were trained successfully to participate, cooperate and collaborate to integrate knowledge and practices from different disciplines to enhance students' high order thinking skills and creativity.
- Trained teachers to integrate technology and utilize different interactive platforms for better distance learning experiences.
- As a licensed visible learning coach, trained all teachers to apply effective visible learning approach in their classes with consistent follow up and development meeting for each of them to master the required skills.
- Trained teachers to be able to use assessment data effectively (MAP, CAT ...etc.) to enhance the quality of learning provided in school.
- Completed the appraisal cycle of teachers included drop in(s), formal observations and Key Performance Index (KPI) reports of a big team with a transparent and constructive feedback and plans to help them utilize their strengths to develop their area of concerns.

Marwa Hamdy Seifelnasr Mohamed Eltanahy also displayed strengths in personal areas: she was dependable, well prepared, punctual, courteous, professional in her demeanours and eager to receive constructive feedback. She was always quick to ask questions or ask for advice.

The range of experience that I have had with Marwa Hamdy Seifelnasr Mohamed Eltanahy make me very confident that she would be an asset to any organization.

Sincerely,

  
Majd C. Hussain

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