From: Nadya Moosa <nmoosa@hct.ac.ae>
Sent: Friday, March 10, 2023 11:12 AM
To: Aisha Alsamahi <aalsamahi1@hct.ac.ae>; Cheantel Adams <cadams@hct.ac.ae>; Fatema Alawadi <falawadi@hct.ac.ae>; Halima Hamed <hhamed@hct.ac.ae>; Marwa Eltanahy <meltanahy@hct.ac.ae>; Robin Ogdol <rogdol@hct.ac.ae>; Sameirah Abdouli <sabdouli@hct.ac.ae>; Martha Banfa <mbanfa@hct.ac.ae>; Tania Al Aghar <talaghar@hct.ac.ae>; LaToya Lewis <llewis@hct.ac.ae>; Liz Taylor <ltaylor@hct.ac.ae>; Sarah Hyde <Sarah.Hyde@hct.ac.ae>; Fatema Almansoori <falmansoori@hct.ac.ae>; Haya Alnuaimi <halnuaimi11@hct.ac.ae>; Amal Al Yammahi <ayammahi1@hct.ac.ae>
Cc: Philip Quirke <pquirke@hct.ac.ae>; Priti Verma <pverma@hct.ac.ae>; Slim Khemakhem <skhemakhem@hct.ac.ae>; Huda Alblooshi <halblooshi@hct.ac.ae>; Dina Rashid <dberdiyeva@hct.ac.ae>; Teblets Gebreyesus <tgebreyesus@hct.ac.ae>; Aysha AlShamsi <aalshamsi4@hct.ac.ae>; Amnah Alkindi <aalkindi@hct.ac.ae>; Aisha Alteneiji <aalteneiji@hct.ac.ae>
Subject: Re: Orientation Session for the CAA Accreditation Team_Renewal Report Write-up

Good morning everyone,

Following up on the progress of the work done for the task below, we would like to clarify that this is meant to be teamwork and not individual task assignment as the assigned tasks vary considerably in their scope and requirements. As campus team, please ensure that you support each other so the load is shared evenly between all the team members. Please be aware that some sections require a one-paragraph narrative whereas others require multiple-page narratives including analysis of provided data.

Also, we would like you to be aware that requesting some documents from us in support of your sections can take some time to be delivered to you. Please note that we are left with just two weeks to get all tasks done and submitted.

Thanks
Nadya

From: Nadya Moosa <nmoosa@hct.ac.ae>
Date: Monday, 6 March 2023 at 3:38 PM
To: Aisha Alsamahi <aalsamahi1@hct.ac.ae>; Cheantel Adams <cadams@hct.ac.ae>; Fatema Alawadi <falawadi@hct.ac.ae>; Halima Hamed <hhamed@hct.ac.ae>; Marwa Eltanahy <meltanahy@hct.ac.ae>; Robin Ogdol <rogdol@hct.ac.ae>; Sameirah Abdouli <sabdouli@hct.ac.ae>; Martha Banfa <mbanfa@hct.ac.ae>; Tania Al Aghar <talaghar@hct.ac.ae>; Latoya Lewis <llewis@hct.ac.ae>; Liz Taylor <ltaylor@hct.ac.ae>; Sarah Hyde <Sarah.Hyde@hct.ac.ae>; Fatema Almansoori <falmansoori@hct.ac.ae>; Haya Alnuaimi <halnuaimi11@hct.ac.ae>; Amal Al Yammahi <ayammahi1@hct.ac.ae>
Cc: Phil Quirke <pquirke@hct.ac.ae>, Priti Verma <pverma@hct.ac.ae>, Slim Khemakhem <skhemakhem@hct.ac.ae>, Huda Alblooshi <halblooshi@hct.ac.ae>, Dina Rashid <dberdiyeva@hct.ac.ae>, tgebreyesus <tgebreyesus@hct.ac.ae>, Aysha AlShamsi <aalshamsi4@hct.ac.ae>, Amnah Alkindi <aalkindi@hct.ac.ae>, Aisha Alteneiji <aalteneiji@hct.ac.ae>
Subject: RE: Orientation Session for the CAA Accreditation Team_Renewal Report Write-up

Hi everyone,
I hope you are progressing well in completing the assigned tasks for our CAA Self-Study Report.
Based on some inquiries, please find below the table with the campus name, faculty, and tasks to be completed.
As Dr. Slim mentioned, please decide between you who will take which task, so all of them are submitted to me by 24th March 2023.
Thanks
Nadya

Campus	Faculty	Task
AAW	Marwa Eltanahy (PAC), Halima (PAC),	Task 12 - (2.13) Write the narrative for Program Effectiveness
		Task 13 - (2.14) Write the narrative for Substantive Change for Programs
		Task 11 - (5.14) Please provide evidences and examples of alumni participation
		Task 14 - (5.15) Please include discussion and analysis related to students' survey results on Students satisfaction with services
ADW	Cheantel (PAC), Tania, Martha	Task 2 - (3.2A) Discuss the research support provided to faculty and students; provide data with analysis and evidences.
		Task 3 - (3.2B) Include other information regarding appropriate research facilities and equipment for EDU.
		Task 4 - (3.3) Include information and evidences for the specific program for Collaborative Research and Scholarly Activity
		Task 5 - (3.4) Include information specific to the program, such as implementation/ records of evaluation and promotion
		Task 6 - (3.5) Write the narrative for Research and Scholarly Activity Outputs
FJW	Aisha (PAC), Amal, Sameirah	Task 6 - (5.8A) Please provide data and analysis to discuss the academic success related to the academic programs.
		Task 8 - (5.9) Please provide data related to the student's satisfaction on academic advising
		Task 9 - (5.10) Examples of club activities at campuses, please provide data and analysis
		Task 10 - (5.12) Please provide details and analysis of the faculty of <xxxxx> students feedback through MyHCT Support and their implementation
RKW	Fatema Alawadi (PAC), Fatema Almansoori, Haya	Task 1 - (2.1) Write the narrative for a-f items in Program Planning and Development
		Task 3 - (2.3) Write the narrative for A-D items in Program Structure and Completion Requirements
		Task 5 - (2.6) Write the narrative for A & B items in General Education
		Task 6 - (2.7) Write the narrative for Remedial Courses
SJW	Robin (PAC), Sarah, Liz	Task 7 - (2.8) Write the narrative for A & B items in Internship or Practicum
		Task 8 - (2.9) Write the narrative for A-C items in Teaching and Learning Methodologies
		Task 10 - (2.11) Write the narrative for A-C items in Course Delivery